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STRAFFORD
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**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
SRPC Office, Rochester, NH
FINAL**

August 6, 2010 Minutes

Present: Wallace Dunham (Madbury), Kevin Russell (NHDOT-Dist. 6), Melodie Esterberg (Rochester), Nick Alexander (NHDOT), Rad Nichols (COAST), Dirk Timmons (UNH), Connie Brawders (Barrington), April Talon (Durham), Diane Hardy (Newmarket), Eric Abrams (NHDES-ARD) and Tom Fargo (NHDES-ARD)

Members Not Present: Caren Rossi (Lee), David Allen (New Durham), Victoria Parmele (Northwood), Patrick Carroll (Rollinsford), Dave Sharples (Somersworth) and Jim Campbell (Durham)

Staff: Cynthia Copeland (Executive Director), Dan Camara (GIS/Transportation Analyst), and Marilyn Barton (Administrative Assistant)

Guests: Craig Green (NHDOT), Trent Zanes (NHDOT) and Michael Amicangioli (UNH)

1. Introductions

Vice-Chair M. Esterberg called the meeting to order at 9:15 a.m. Introductions were made around the table and people gave their name and what town or agency they were representing.

2. Staff Communications

M. Barton stated she noticed the September TAC meeting would fall on Friday, September 3, which is the Labor Day holiday and asked if the group wanted to change the meeting to Friday, September 10, 2010. Those in attendance agreed to change the September meeting from Friday, September 3, 2010 to Friday, September 10, 2010.

Planning and action for sustainable development and an improved quality of life.

C. Copeland stated the SRPC move from Dover to Rochester went very well and that staff liked the new office space and noted Melodie Esterberg, Bruce Young and other staff worked very hard on this and SRPC appreciated their assistance. There were no other staff communications.

3.1 Draft Strafford MPO TAC July 9, 2010 Minutes

As there was no quorum, approval of the draft TAC July 9, 2010 minutes were deferred to the September meeting for approval.

3.2 CMAQ Projects Selection/Ranking

As there was no quorum, TAC was unable to vote on sending onto the Policy Committee for their approval. However, D. Camara went over the scoring process and went over the project descriptions cost-benefit analysis handouts and D. Timmons reviewed the projects. Those in attendance gave their consensus to the ranking and had no concerns.

4.1 Lee Traffic Circle: Update by Craig Green and Trent Zanes

Craig Green and Trent Zanes gave an informative overview and updates of the proposed changes to the Lee Traffic Circle. C. Green went over the various safety improvements that would be made and traffic congestion issues to be addressed. C. Green noted a public information meeting was held in Lee on July 21, 2010, and stated they would be having another public meeting this fall. The discussion was opened to questions from those in attendance.

4.2 Long Range Project Update

D. Camara stated he and M. Ambrosi are continuing to work with the other MPO's to work on incorporating more objectives and creating a project initiation report. D. Camara noted they are waiting for information from the other MPO's and that no draft is ready to show the TAC committee. D. Camara stated they plan on starting project solicitation in mid to late September 2010.

4.3 (S) TIP Amendment #5 Update

D. Camara asked N. Alexander for an update and N. Alexander stated the information has been sent to FTA, FHWA and the EPA and the process usually takes approximately two to four weeks. N. Alexander noted all MPO's have approved the amendment.

4.4 (S)TIP 2011-2014

D. Camara noted the MPO's are working on this currently and is developed every two years. D. Camara noted it is based on population and land miles. D. Camara stated they hope to have a draft for the next TAC meeting so it can be approved to send to the Policy Committee for their approval, which would be on October 15, 2010.

5. Project Updates

M. Barton gave an update regarding the Safe Routes To School Program (SRTS) and noted she and M. Ambrosi would be meeting with the William Allen School on Monday, August 9, 2010 to work on some incentives and signage in preparation for the upcoming school year and to work on applying for Round 5 general grant funds. M. Barton noted SRPC was also working with the Town of Newmarket to assist them in applying for Round 5 general grant funds and would be following up with Durham in regards to applying for Round 5 general grant funds.

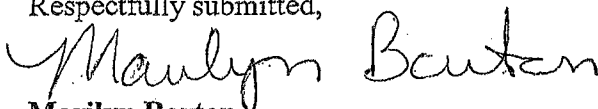
C. Copeland stated SRPC staff met with Federal Highways a couple of weeks ago regarding the Unified Plan Working Program (UPWP) and review some of the changes made due to overspending in some areas and under spending in other areas. C. Copeland noted that Safe Routes To School was under FTA in the current UPWP and should be under FHWA. C. Copeland also noted SRPC would need to watch transit money and it was overspent between nine and 10 thousand dollars.

There were various updates were given by the communities regarding projects. T. Fargo introduced Eric Abrams to the committee and said he would be attending the meetings in place of Chris Skoglund, as Chris would be involved in other aspects at DES.

6. Adjournment

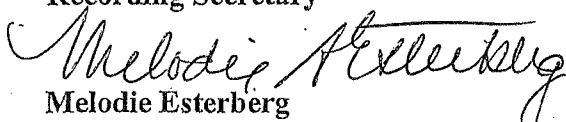
The meeting adjourned at 10:40 a.m.

Respectfully submitted,



Marilyn Barton

Recording Secretary



Melodie Esterberg

Strafford MPO Technical Advisory Committee Vice-Chair