

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON



NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

**Strafford Regional Planning Commission Meeting
November 18, 2010
Rochester Community Center, Rochester, NH
Minutes**

FINAL

SRPC Members Present: Tom Crosby (Madbury), Rick McMenimen (Newmarket), Lou Vita (Middleton), Steven Conklin (Barrington), Patrick Carroll (Rollinsford), Kenn Ortmann (Rochester), Robert Jaffin (Rochester), Scott Martin (Northwood) and Wayne Burton (Durham)

SRPC Staff Present: Marilyn Barton (Administrative Assistant), Marc Ambrosi (Regional Transportation Planner), Dan Camara (GIS/Transportation Analyst), Michelle Auen (Regional Planner) and Kyle Pimental (Regional Planner)

Guests: Jo Anne Shatkin (CLF Ventures)

1. Welcome/Introductions

L. Vita welcomed everyone to the meeting at 7:03 p.m. and announced the public hearing would begin after the guest speaker was finished and asked for introductions around the room.

Guest Speaker: Jo Anne Shatkin, Ph.D., CEO CLF Ventures, Inc.

Ms. Shatkin gave an informative presentation of the Energy Technical Assistance & Planning Program for NH Communities (ETAP) and explained it is a two-year, federally funded program developed by the NH Office of Energy and Planning under the Energy Efficiency Conservation Block Grant (EECBG) Program. Ms. Shatkin stated the goals of ETAP were to advance the level of energy efficiency for NH communities and provide the tools needed to monitor energy performance as well as provide energy efficiency technical assistance at no cost to municipalities and counties in NH. Ms. Shatkin stated CLF has partnered with the Planning Commissions, Perine Energy Group and Clean Air-Cool Planet and how the ETAP program works. Ms. Shatkin explained how the Energy Inventory Tool works and that it was available for free as part of the program and it gave communities the ability to track energy usage and measure savings generated by energy efficiency programs. Ms. Shatkin stated those interested in signing up can contact their local Planning Commission or Eric Halter, Program Manager at

efhalter@clf.org or go to their website, <http://www.etapnhc.org>. Ms. Shatkin opened the discussion to questions from those in attendance.

3.1 Open Public Hearing

L. Vita opened the public hearing at 7:20 p.m. and asked if there were any comments. M. Barton stated she had received a comment from Sandra Keans, a Commissioner and member of the Executive Committee regarding a proposed change on page two, Article IV, Section 1, Election and Filling of Vacancies, second sentence: To change the word "other" to the word "remaining", so it would then read "Any officer vacancies shall be filled by appointment made by the remaining Executive Committee members."

3.2 Close Public Hearing

Hearing no other comments, L. Vita closed the public hearing at 7:25 p.m.

4.1 Draft SRPC Bylaws

L. Vita asked for a motion to adopt the draft SRPC Bylaws with the modification made to Article IV, Section 1, second sentence. K. Ortmann made a motion and R. Jaffin seconded that motion. All in favor, motion carried.

4.2 Draft Minutes of May 27, 2010 and September 23, 2010 Commission Meetings

L. Vita asked for a motion to adopt the draft May 27, 2010 Commission Meeting minutes as submitted. K. Ortmann made a motion and T. Crosby seconded the motion. All in favor, motion passed.

L. Vita asked for a motion to adopt the draft September 23, 2010 Commission Meeting minutes as submitted. R. McMenimen made a motion and T. Crosby seconded the motion. All in favor, motion passed.

4. FY 2012 Dues

L. Vita asked for a motion to for discussion of the draft FY 2012 dues. K. Ortmann stated the dues were calculated using estimated population; however next year 2010 census data will be used to calculate dues and there may be some adjustments, some significant, to dues rates and wanted the communities to be aware of that. T. Crosby made a motion to adopt the FY 2012 dues as submitted. R. Jaffin seconded that motion. All in favor, motion carried.

5. Other Business

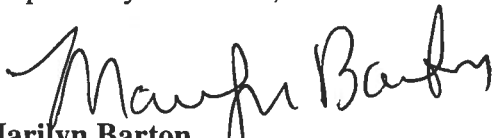
K. Pimental gave an update on the Hazardous Mitigation Planning and stated three communities have had their plans submitted to FEMA, which were: Barrington, New Durham and Rollinsford. K. Pimental noted he would be working with the following communities in the upcoming year: Dover, Durham, Strafford, Middleton, Newmarket, Milton and Rochester.

K. Ortmann stated he wanted to commend the staff during the Executive Director's absence. K. Ortmann stated he had interacted with staff and appreciated how information has flowed and that they've done a great job and it was a both a reflection on the staff and the Executive Director. K. Ortmann noted some additional signage has been implemented, including the flag outside with the SRPC logo on it to help direct people to the SRPC office and thought it was a great idea and wanted again to complement the staff on their work during the absence of the Executive Director and the creativity of the Executive Director for signage for the office. T. Crosby stated he also wanted to commend the staff during the Executive Director's absence, as the staff has been very cooperative.

6. Adjournment

L. Vita asked for a motion to adjourn the meeting at 7:45 p.m. K. Ortmann made a motion and R. McMenimen seconded that motion. All in favor, motion carried.

Respectfully submitted,



Marilyn Barton
Recording Secretary



Lou Vita
Strafford Regional Planning Committee Commission Vice Chair

