

BARRINGTON  
BROOKFIELD  
DOVER  
DURHAM  
FARMINGTON  
LEE  
MADBURY  
MIDDLETON  
MILTON



NEW DURHAM  
NEWMARKET  
NORTHWOOD  
NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

**Strafford Regional Planning Commission  
Commission Meeting  
November 19, 2009  
Minutes  
FINAL**

**SRPC Members Present:** Tom Crosby (Madbury), George Snyder (Somersworth), Edmund Jansen (Rollinsford), Sandra Keans (Rochester), Rick McMenimen (Newmarket), John Parry (Durham), Wayne Burton (Durham), Kenn Ortmann (Rochester), Elaine Lauterborn (Rochester), Bruce Woodruff (Milton), Lou Vita (Middleton), Carol Vita (Middleton), Thomas Clark (Dover),

**SRPC Staff Present:** Cynthia Copeland (Executive Director), Myranda McGowan (Transportation Planner), Dan Camara (GIS/Transportation Analyst), Kyle Pimental (Transportation Technician), and Marilyn Barton (Administrative Assistant)

**Guests:** Rad Nichols (COAST), Leigh Levine (FHWA), Marc Dixon (FHWA), Dennis McCann (SEDC), Ute Luxem (SEDC), Bill Achiery (Newmarket) and John Carroll (Durham)

**1. Convene Strafford Regional Planning Commission**

Chairman E. Jansen asked for a motion to convene the Strafford Regional Planning Commission at 8:55

**2.1 Draft Minutes of May 28, 2009 and September 24, 2009 Commission Meetings**

E. Jansen asked for a motion to adopt the draft minutes of the May 28, 2009 Commission meeting and the September 24, 2009 meeting. K. Ortmann made a motion and T. Crosby seconded that motion. It was noted there were two abstentions for the minutes of September 24, 2009. All in favor; motion carried.

**2.2 FY 2011 Dues**

C. Copeland stated the 2011 dues kept the same per capita rate as 2009-2010. C. Copeland noted the estimated population and per capita rate changed from 2005 to 2008. C. Copeland took questions from those attending the meeting. E. Jansen asked for a motion to approve and adopt the FY 2011 dues. K. Ortmann made a motion and R. McMenimen seconded that motion.

### **2.3 Recommendation for 30 day Comment Period and Public Hearing of Draft Revisions to Strafford Regional Planning Commission Bylaws**

C. Copeland stated revisions were needed for the Strafford Regional Planning Commission Bylaws for the section on how the SRPC Commissioners establish quorums for meetings. C. Copeland reviewed the changes up for discussion. C. Copeland stated that no changes had been done to the Bylaws since 1994 and stated her concern that if The Right To Know Law had changes since then, there should have been changes to the Bylaws. There was a discussion on the changes and that further discussion would be had at the Executive Committee the following morning. It was noted these changes would be voted on at the Commissioners' upcoming meeting on January 28, 2010.

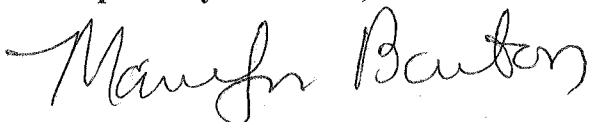
### **3. Other Business**

C. Copeland stated there were copies of the State of The Estuaries Report available for anyone interested in receiving one. C. Copeland noted that Bruce Mayberry would be presenting an update for the Regional Needs Housing Assessment at the December 18, 2009 Executive Committee meeting and stated all were welcome to attend. C. Copeland noted that Ted Diers would be the guest speaker at the upcoming Commissioners meeting on January 28, 2010.

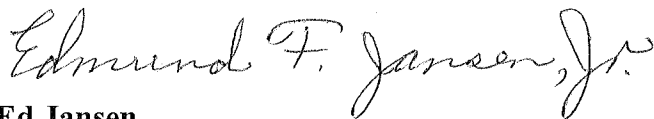
### **4. Adjournment**

Chairman E. Jansen asked if there was any further business to discuss. Hearing none, he asked for a motion to adjourn the meeting at 9:18 pm. K. Ortmann made a motion and R. McMenimen seconded that motion. All in favor, motion carried.

**Respectfully submitted,**



**Marilyn Barton**  
**Recording Secretary**



**Ed Jansen**  
**Strafford Regional Planning Committee Commission Chair**