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Strafford Metropolitan Planning Organization Meeting

November 19, 2009

Minutes

FINAL

SRPC Members Present: Tom Crosby (Madbury), George Snyder (Somersworth), Edmund Jansen (Rollinsford), Sandra Keans (Rochester), Rick McMenimen (Newmarket), John Parry (Durham), Wayne Burton (Durham), Kenn Ortmann (Rochester), Elaine Lauterborn (Rochester), Bruce Woodruff (Milton), Lou Vita (Middleton), Carol Vita (Middleton), Thomas Clark (Dover), Rad Nichols (COAST), Leigh Levine (FHWA), Marc Dixon (FHWA) and Stephen Pesci (UNH)

SRPC Staff Present: Cynthia Copeland (Executive Director), Myranda McGowan (Transportation Planner), Dan Camara (GIS/Transportation Analyst), Kyle Pimental (Transportation Technician), and Marilyn Barton (Administrative Assistant)

Guests: Commissioner George Campbell (NHDOT), Dennis McCann (SEDC), Ute Luxem (SEDC), Marc Dixon (FHWA), Melodie Esterberg (Rochester)

Guest Speaker: Commissioner George Campbell of NH Department of Transportation

C. Copeland began the meeting with an introduction of the evening's featured speaker, Commissioner George Campbell from the NH Department of Transportation.

Commissioner Campbell gave a slide show presentation of transportation priorities and funding those priorities for transportation in the state. After the presentation, he answered questions from the audience.

2. Convene Strafford Metropolitan Planning Organization Meeting

Chairman E. Jansen convened the meeting of the Strafford Metropolitan Planning Organization at 8 p.m. Introductions were given around the room.

2.1 Draft Minutes of October 15, 2009 Strafford MPO

E. Jansen asked for a motion to approve the draft minutes of the October 15, 2009 Strafford MPO. R. Nichols made a motion; T. Crosby seconded that motion. All in favor, motion carried.

2.2 Transportation Enhancements Grants: Review of Technical Advisory Committee Recommendations

M. McGowan gave an overview the Transportation Enhancements Grants. M. McGowan noted a Transportation Enhancements subcommittee was formed to discuss and rank the nine projects received. M. McGowan stated the scores from the subcommittee were recommended by the Technical Advisory Committee at their November 6, 2009 meeting for approval by the Policy Committee meeting at their November 19, 2009 meeting. E. Jansen asked for a motion to approve the scores from the subcommittee. R. McMenimen made a motion and S. Pesci seconded that motion. All in favor, motion carried.

M. McGowan stated the next step would be to send a letter to DOT and the communities with the top three projects would be meeting with the State Advisory Committee in January or February 2010 to discuss these projects.

2.3 Recommendations for 30-Day Comment Period and Public Hearing of Draft Revisions to Strafford MPO Bylaws and Prospectus

M. McGowan stated at the special October 15, 2009 Policy Committee meeting, three scenarios were discussed that outlined potential changes in how the Policy Committee conducts business. M. McGowan noted at that meeting, SRPC staff was asked to create a spreadsheet that listed the positive and negative aspects of each scenario. M. McGowan reviewed the three options and a discussion ensued regarding how these scenarios would affect the Policy Committee.

R. McMenimen asked to move for Option A. Chairman Jansen asked for those who approved Option A; nine approved and four opposed.

M. McGowan noted a thirty day comment period would be needed for revisions to the Strafford MPO Bylaws and Prospectus and this vote would occur at the January 28, 2010 Policy Committee meeting.

3.1 Congestion Mitigation Air Quality Grant: Review of NHDOT Guidance and Application

M. McGowan stated she had not received the CMAQ Guidance and Application from NHDOT and said once it is received, will forward onto committee members. M. McGowan noted it will follow a similar process to that of the Transportation Enhancements Grants in that a litter of intent will be required as well mandatory municipally managed workshops. M. McGowan stated SRPC staff would look at evaluation criteria, cost benefit analysis and air quality benefits. C. Copeland stated like projects will be compared to like projects

3.2 GACIT and 2011-2020 Ten-Year Plan Updates

M. McGowan noted the updates to GACIT and the 2011-2020 Ten-Year Plan were discussed in Commissioner Campbell's PowerPoint presentation that evening.

3.3 FY 2009 Annual Listing of Obligated Projects

M. McGowan stated at the end of each federal fiscal year (ending on September 30), all MPO's are required to create a listing of obligated and de-obligated projects for that fiscal year, which is from October 1, 2008 to September 30, 2009. M. McGowan noted D. Camara created maps for this as well

and needs to be published by December 31, 2009. M. McGowan noted there was no need to approve anything as it is really just for informational purposes.

4. Project Updates

M. McGowan stated Round Four of the Safe Routes To School Program closed and that SRPC received three applications - Durham, Dover and the Farmington SAU Office. M. McGowan noted that M. Barton would be scoring the applications and those were due in February 2010.

D. Camara stated that SRPC recently submitted its latest Land Use GIS data to NHGRANIT. This data can be used for land use and zoning studies, build-outs, and will also be used to update the Seacoast Travel Demand model. He said that he would notify communities when the data is available.

M. McGowan noted STIP 4 would be up for approval in January 2010.

R. Nichols stated COAST has had a very busy year and noted the focus was to encourage residents to use public transit and noted there were buses that were vinyl wrapped that showed customers on the bus with the logo, Take A Closer Look at COAST. R. Nichols also noted COAST was on Twitter. R. Nichols stated in an effort to encourage residents to shop locally, COAST would be offering full weekday level service throughout the entire bus system for holiday shoppers on December 19, 2009 at no charge.

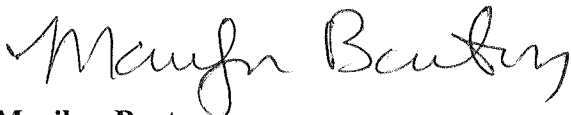
5. Other Business

L. Levine discussed the upcoming planning review that FHWA is required to do of MPO's and that date for SRPC was February 3, 2010. L. Levine explained that FHWA provides funding to MPO's to do work and also provides oversight to the MPO's. L. Levine stated others such as TAC or the Policy Committee could be invited to participate and learn how the MPO meets requirements and how it works and how it's doing.

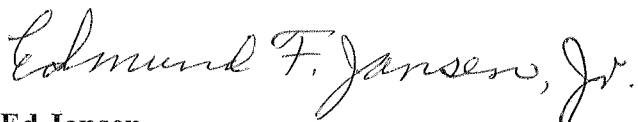
6. Adjournment

Chairman E. Jansen asked if there was any further business to discuss. E. Jansen asked for a motion to adjourn the Strafford MPO meeting at 8:55 p.m. K. Ortmann made a motion; T. Crosby seconded that motion. All in favor, motion carried.

Respectfully submitted,



Marilyn Barton
Recording Secretary



Ed Jansen
Strafford Regional Planning Committee Commission Chair

